www.businessappraisals.com fax: 866-999-3353 rklein@businessappraisals.com

Information Needed For Appraisal

Business Name

Address

City

State

Zip

Telephone Number

Appraisal Contact's Name

Contact's Telephone Number

Website address

Purpose of Appraisal

When is Appraisal Needed?

Type of Business (e.g. Mfg, Dist, Service etc.)

Description of Business

Business Structure: (e.g. C-Corp, S-Corp, LLC)

Any significant business problems or financial issues - add an attachment to explain

Number of Years in Business

Number of Employees

Any Seasonality? ❑ No ❑ Yes High Months Low Months

Annual Sales last 3 years 1) 2) 3)

Are there any customers who represent more than 35% of your business? ❑ No ❑ Yes

List % here

Are your last 3 year end Financial Statements (Balance Sheet & Income Statement) plus current Financial Statement available? ❑ No ❑ Yes

Are your last 2 years Federal Income Tax statements available? ❑ No ❑ Yes

Can you provide company literature such as brochures, product information, line cards, etc.? ❑ No ❑ Yes

Can you provide any photos or videos of your facility and equipment? ❑ No ❑ Yes